

PARISH OF NETHER KELLET

Minutes of the Meeting of the Parish Council held at the Congregational Church Hall on Wednesday 2nd July 2025 at 7:00 pm.

Present:

Councillor Mrs J Bentham (Chair)
Councillor Mr M Uttley (Deputy Chair)
Councillor Mr C Halhead
Councillor Mrs S Mason
Councillor Mr D Whitaker
Councillor Mr I Williams
Councillor Mr M Winrow

In attendance:

Adrian Osmotherley - Parish Clerk
Tim Cogan - Village Hall Chair
Stephen Hinde - Village Hall
One Member of the General Public
The Chair welcomed all attendees to the meeting.

20509 **APOLOGIES FOR ABSENCE:**

There were no apologies.

20510 **MINUTES:**

It was **RESOLVED** that the minutes of the meeting held on Wednesday 4th June 2025 be approved.

20511 **DECLARATION OF INTERESTS:**

There were no declarations of Interest.

20512 **ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:**

(i) **Public discussion:**

There was one Resident in attendance. Ryan Reagan introduced himself to the Parish Council (PC). Ryan advised that he and his wife facilitated and managed an under 8s football team. The football team, named Kellet Rangers, consisted of around 80% of children who lived in the Village. Ryan asked the PC if their football team would be able to use the football pitch on the Village recreational field (field). Ryan was aware that Halton Juniors FC currently uses the football pitch on the Village field and had been contacted by a representative from Halton Juniors FC and also met them at the field to discuss shared use. The Parish Clerk advised the PC that he was aware of this meeting and had received information from Halton Juniors FC regarding their parameters for shared use. These parameters, which included agreement of practice days, match days, pitch layout and shared costs, had been forwarded to the PC in advance of the meeting. The PC asked Ryan a number of questions relating to his request. The Chair then advised Ryan that the PC would consider the request and advise him of their decision. The Chair thanked Ryan for attending the meeting. Ryan thanked the PC for their time and left the meeting.

(ii) **Clerk report and correspondence:**

The application for the annual maintenance contribution of £420.00 has been

Received from Lancaster City Council.

The annual Windfarm payment of £1,574.44 has been received.

A request has been made by a Resident for a bench to be sited in the play area. Details of the request were forwarded to Councillors in advance of the meeting for their consideration. The Resident had agreed to pay for the seat in full.

Councillors discussed the request, and it was unanimously agreed that the request would be granted. Councillor Uttley agreed that he would liaise with the resident directly to agree the seat type and location.

A request has been received from Lesley Fear (The Friends of Lapwing Fields Green Space, Slyne with Hest and Bolton-le-Sands) for the Parish Council to support a Local Green Space bid. The Local Green Space is an area of land adjacent to the A6 between Slyne with Hest and Bolton-le-Sands. Full details of the request have been passed to Councillors for their information in advance of the meeting. Councillor Halhead declared an interest in this proposal and left the meeting while the remaining Councillors considered the request. A discussion was held by the remaining Councillors, and it was majority agreed that the request would be supported. The Parish Clerk advised that he would forward this support via email to Lesley Fear. Councillor Halhead then returned to the meeting.

The Nether Kellet Primary School have provided their records for the materials purchased to enhance their bug heaven area which was carried out as part of the Lancashire County Council PROW Team funded biodiversity grant for 2024/25.

(iii) **and reports since the last meeting including:**

1) **LALC:**

Nothing to Report

2) **QUARRY:**

Councillor Williams and Winrow attended the Quarry Liaison Meeting held at the Carnforth Civic Hall on the 01.07.2025. The primary intention of the meeting was to set up a 106 Agreement for the proposed funding from the Tarmac and Aggregate Industries Quarry owners. The funding would be calculated based on the tonnage of limestone quarried annually. The funding would be split as follows between Carnforth Town Council 60%, Nether Kellet Parish Council 20% and Over Kellet Parish Council 20%. Payment would be made to Carnforth Town Council initially who would then distribute the funds in accordance with the percentage split to Nether Kellet and Over Kellet.

Councillor Winrow advised that he and Councillor Williams had met with a representative of the Tarmac Quarry to discuss overgrown hedges and bushes encroaching onto the permitted footpath round Dunald Mill quarry and the very muddy areas which the quarry had agreed to fill with some stone quarry bottoms. At the site meeting it was also agreed that the Tarmac Quarry Liaison meeting would be restarted. The meeting would follow the monthly Aggregate Industries Quarry Liaison meeting.

3) **TWINNING ASSOCIATION:**

Nothing to report.

4) **FLY-TIPPING:**

No instances of fly tipping reported since the last meeting.

5) **PRoW:**

The Lengthsman has installed the Kissing Gate at Cow Bridge reference FP0122006.

6) **VILLAGE HALL:**

The Village Hall Chair Tim Coglan provided an update to the Parish Council;

The Committee Meeting was held on 18 June 2025. Feedback and discussions regarding the recent Field Day were held and improvements for the future agreed. A Sub-group is to be formed to organise future events reporting back monthly to the main Committee. Risk assessment are to be reviewed, updated and reused.

Treasurers Report presented and discussed. The Field Day generated £3,300 with a profit of £1,737.

Historically the minutes of the Village Hall meetings haven't been stored centrally. A system is being developed to enable the minutes to be maintained where shared access is available.

Discussion has been held to consider the Village Hall Committee becoming a limited company.

7) **PROJECTS:**

Lancashire County Council Street Lighting Team have installed and commissioned the third solar powered SPiD speed sign in the highway verge on Main Road. Councillor Mason advised the SPiD sign is now working.

8) **B4RN:**

Nothing to report.

9) **LENGTHSMAN REPORT:**

The Lengthsman monthly Time and Works Record Sheet for June 2025 had been received and passed to Councillors in advance of the meeting for their information. Summary of works carried out were as follows;

Pruning of the Cherry trees in the field area. Weed removal from Village Hall, Bridge Road and Village Hall to the old shops. Weed treatment carried out on Shaw Lane and Halton Road through to Meadowcroft. Grass cutting to the whole of the playing field area. Monthly visual inspection of the play area. Monthly checks to the gullies on Shaw Lane and Halton Road. Taking delivery of two of the new kissing gates. Cutting back willow, hawthorn and brambles at Willow Bed. Grass cutting and strimming to the play area and field. Reducing the 'fencing off' to the football pitch goal mouths. Strimming to the play area and playing field. Cutting back vegetation and hedges on the permissive path from Hawthorn Caravan Park to Laithbutts.

10) **GRASS/VERGE CUTTING:**

No further verge maintenance cutting in and around the Parish has been carried out by Lancashire County Council since the last meeting.

11) **OTHER MATTERS:**

Councillor Winrow advised that he had been unable to find a contractor willing to visit the play area to assess and repair the cracked plastic cover to the play area horse. Councillor Uttley advised that he would be willing to

visit the play area to assess the damage and provide a quote to repair and re-paint the damaged area of the horse. The Parish Clerk requested that the quotation for the work be sent directly to him. The quote would need to be assessed and agreed by the other Councillors before any works were carried out.

20513 **PLANNING APPLICATIONS/TRAFFIC ORDERS:**

Application No:	Description & Site Address
25/00606/FUL	Construction of dormer extensions to the front and rear elevations and installation of doors to the rear elevation. 7 Grange View Road, Nether Kellet, Lancashire, LA6 1ED.
25/0103/TPO	Pine - Crown lift over hanging branches and prune away from property.10 Briarlea Road, Nether Kellet, Lancashire, LA6 1HQ.
25/0116/TCA	Oak tree, reduce by 30%. Blue cedar tree, remove. 42 Main Road, Nether Kellet, Carnforth, Lancashire, LA6 1EH.

The Parish Clerk advised that there had been one new planning application and two new Notice of Intention to Carry Out Works to Trees received since the last meeting. Application **25/00606/FUL** was unanimously supported, Notice **25/0103/TPO** and **25/0116/TCA** were both unanimously supported by the Parish Council. The Parish Clerk advised that he has updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council view.

20514 **PLANNING AUTHORITY DECISIONS:**

The Planning Applications Comments and Decisions June 2025 document had been updated and passed to all Councillors in advance of the meeting. The Parish Clerk advised that since the last meeting application **24/00591/FUL** was permitted on the 18.06.2025. There had been no changes to any of the other ongoing applications.

20515 **ACCOUNTS FOR PAYMENT:**

Description	Amount £
Mr A Osmotherley Clerks fees and expenses - June 2025	£561.03
HMRC - Payroll Payment for Parish Clerk Salary - June 2025	£112.00
Mr M Ashton Lengthsman fees and expenses - June 2025	£685.36
Mr R Bailey - Internal Audit of the Parish Council accounts for the period 01.04.2024 to 31.03.2025	£144.00
Elan City Ltd - SPiD speed sign on Main Road, Nether Kellet	£3,000.00
Nether Kellet Primary School - Bio-diversity project materials	£300.96
Ian Williams - Parish Flowers	£659.32
Unity Trust Bank - Monthly Parish Council bank account fee	£6.00
Lloyds Bank Master Card Account Service Charge (taken via monthly) direct debit) - June 2025	£3.00

Copies of all invoices had been passed to Councillors in advance of the meeting for their information. After a discussion and explanation of the invoiced details by the Parish Clerk it was **RESOLVED** that all the above payments be made.

20516 **DATE & TIME OF NEXT MEETING:**

The next meeting of the Parish Council will be held at the Congregational Church Hall on **Wednesday 6th August 2025 at 7.00pm**. The Parish Council meeting closed at 8.45pm.

Clerk of the Council: *A Osmotherley*

Date: 07.06.2025

Chair: *J Bentham*

Date: 07.06.2025