

PARISH OF NETHER KELLET

Minutes of the Meeting of the Parish Council held at the Congregational Church Hall on Wednesday 7th May 2025 at 7:00 pm.

Present:

Councillor Mrs J Bentham (Chair)
Councillor Mr M Uttley (Deputy Chair)
Councillor Mr C Halhead
Councillor Mrs S Mason
Councillor Mr D Whitaker
Councillor Mr I Williams
Councillor Mr M Winrow

In attendance:

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

20493 **APOLOGIES FOR ABSENCE:**

Apologies were received from Kellet Ward Councillor James Sommerville.

20494 **MINUTES:**

It was **RESOLVED** that the minutes of the meeting held on Wednesday 2nd April 2025 be approved.

20495 **DECLARATION OF INTERESTS:**

There were no declarations of Interest.

20496 **ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:**

(i) **Public discussion:**

There were no residents or members of the general public in attendance.

(ii) **Clerk report and correspondence:**

The annual Parish Precept for 01.04.2025 to 31.03.2026 has been received. Horley Green Accountants are facilitating and managing the Parish Council payroll from 01.04.2025.

The annual maintenance to the football pitch area of the playing field has been carried out by Halton FC Juniors. The repairs around the worn-out goal mouth areas remain taped off to protect and allow the grass seed to grow.

(iii) **and reports since the last meeting including:**

1) **LALC:**

The next meeting of the Lancashire Association of Local Councils (LALC) will be held on the 21.05.2025. The Agenda for the meeting has been passed to Councillors Halhead and Whitaker who will hopefully be attending the meeting.

2) **QUARRY:**

Councillor Winrow and the Parish Clerk attended a preliminary meeting with Over Kellet Parish Council and Carnforth Town Council to discuss the proposed development fund that is being facilitated and funded by the Quarry.

The Quarry have proposed that an annual fund is set up for neighbouring Parish and Town Councils, that are impacted by their quarrying operations, to use for their own improvements. A further meeting is planned when

more details of the proposal from the Quarry is available.

3) **TWINNING ASSOCIATION:**

Nothing to report.

4) **FLY-TIPPING:**

There have been no instances of fly tipping reported since the last meeting.

5) **PRoW:**

The public rights of way (PRoW) in and around the Parish are all very dry. The four kissing gates between Bottom Gardeners Hill and Cattle Bridge and the two kissing gates at the top of Laithbutts Lane have been ordered by the Lancashire County Council PRoW Team. The plan is for the Parish Lengthsman to fit the gates once they are delivered.

6) **VILLAGE HALL:**

The Village Hall Annual Meeting will be held on 11.05.2025 at 3.30pm.

7) **PROJECTS:**

The third speed (SPiD) sign from Elan City Ltd has been ordered and delivered to the Lancashire County Council (LCC) Highways Depot at Caton. LCC Street Lighting Team will be erecting and commissioning the speed sign shortly.

8) **B4RN:**

Nothing to report.

9) **LENGTHSMAN REPORT:**

The Lengthsman monthly Time and Works Record Sheet for April 2025 had been received and passed to Councillors in advance of the meeting for information. Summary of works carried out were as follows;
Monthly visual inspection of the play area. Monthly checks to the gullies on Shaw Lane and Halton Road. Grass cutting and strimming to the play area.

10) **GRASS/VERGE CUTTING:**

Lancaster City Council have carried out the second cut verge maintenance works in and around the Parish. Lancaster City Council are carrying out the maintenance works on behalf of Lancashire County Council.

11) **OTHER MATTERS:**

The Chair advised that the new Lancashire County Councillor for the Lancaster Rural North Electoral Division was Graham Dalton of the Reform UK Party. Graham Dalton had narrowly defeated Phillippa Williamson at the recent May 1st Elections. Phillippa Williamson had been a regular attendee at the Parish Council meetings and had provided support and advice to the Parish Council for many years. On behalf of the Parish Council the Chair thanked Phillippa for her support and guidance and wished her well for the future.

A request had been received from a local Triathlon Club to use the Parish Council playing field for their annual recreational event on the 13.07.2025. The Parish Council were happy to agree to the request. The Parish Clerk advised that he would contact the Triathlon Club and advise them the play area can be used with the usual conditions/restrictions in place.

20497 **PLANNING APPLICATIONS/TRAFFIC ORDERS:**

Application No:	Description & Site Address
25/0072/TCA	Removal of 13 conifers. 25 Main Road, Nether Kellet, Carnforth, Lancashire, LA6 1EZ.

The Parish Clerk advised that there had been one new Notice of Intention to Carry Out Works to Trees application received since the last meeting. The application **25/0072/TCA** was unanimously supported by the Parish Council. The Parish Clerk advised that he has updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council view.

20498 **PLANNING AUTHORITY DECISIONS:**

The Planning Applications Comments and Decisions April 2025 document had been updated and passed to all Councillors in advance of the meeting. The Parish Clerk advised that since the last meeting application **24/01297/FUL** was permitted on the 04.04.2025 and application **25/00054/FUL** was also permitted on the 15.04.2025. Application **25/01412/FUL** was refused on the 29.04.2025. There had been no changes to any of the other ongoing applications.

20499 **ACCOUNTS FOR PAYMENT:**

Description	Amount £
Mr A Osmotherley Clerks fees and expenses - April 2025	£480.04
HMRC Payroll Payment for Parish Clerk Salary - April 2025	£112.00
Mr M Ashton Lengthsman fees and expenses - April 2025	£112.00
Lancashire Association of Local Councils (LALC) Membership - 01.04.2025 to 31.03.2026	£142.52
Clear Councils - Parish Council Insurance Annual Premium 01.06.2025 to 31.05.2026	£476.92
Unity Trust Bank - Monthly Parish Council bank account fee	£6.00
Lloyds Bank Master Card Account Service Charge (taken via monthly direct debit) - April 2025	£3.00

Copies of all invoices had been passed to Councillors in advance of the meeting for their information. After a discussion and explanation of the invoiced details by the Parish Clerk it was **RESOLVED** that all the above payments be made.

20500 **DATE & TIME OF NEXT MEETING:**

The next meeting of the Parish Council will be held at the Congregational Church Hall on **Wednesday 4th June 2025 at 7.30pm**. This meeting will be preceded by the Annual Parish Council meeting which will start at 7.00pm.

The Parish Council meeting closed at 8.00pm.

Clerk of the Council: *A Osmotherley*

Date: 08.05.2025

Chair: *J Bentham*

Date: 08.05.2025