

**PARISH OF NETHER KELLET**

**Minutes of the Meeting of the Parish Council held at the Congregational Church Hall on Wednesday 2<sup>nd</sup> April 2025 at 7:00 pm.**

**Present:**

Councillor Mrs J Bentham (Chair)  
Councillor Mr M Uttley (Deputy Chair)  
Councillor Mr C Halhead  
Councillor Mrs S Mason  
Councillor Mr D Whitaker  
Councillor Mr I Williams  
Councillor Mr M Winrow

**In attendance:**

Adrian Osmotherley - Parish Clerk

The Chair welcomed all attendees to the meeting.

20485 **APOLOGIES FOR ABSENCE:**

Apologies were received from County Councillor Phillippa Willaimson, Kellet Ward Councillor James Sommerville and Stephen Hinde.

20486 **MINUTES:**

It was **RESOLVED** that the minutes of the meeting held on Wednesday 5<sup>th</sup> March 2025 be approved.

20487 **DECLARATION OF INTERESTS:**

Councillor Mason declared an interest in Planning Application **25/00254/FUL**. The Parish Clerk advised that Councillor Mason has not commented on the planning application sent to Councillors in advance of the meeting which will be discussed in Item 20489 Planning Applications/Traffic Orders.

20488 **ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:**

(i) **Public discussion:**

There were no residents or members of the general public in attendance.

(ii) **Clerk report and correspondence:**

The annual Precept for 2025 to 2026 has not yet been received.

An email has been sent to Halton FC Juniors regarding the on-going parking issues caused by parents/guardians on match days.

Horley Green Accountants will be facilitating and managing the Parish Council payroll from 01.04.2025.

(iii) **and reports since the last meeting including:**

1) **LALC:**

The next meeting of the Lancashire Association of Local Councils (LALC) is yet to be confirmed.

2) **QUARRY:**

The Quarry Liaison meeting was held on the 11.03.2025. Councillors Williams and Winrow attended the meeting. The ongoing issues with mud and stones being deposited on the entrance and exit roads to and from the Quarry was raised. The Quarry advised that they have engaged a new sweeping contractor which will hopefully improve their response to these ongoing carriageway issues caused by vehicles leaving the quarry.

Confirmation and agreement of the scoping request made by the Quarry is expected on the 16.04.2025.

The repairs to the M6 motorway bridge on Back Lane have been delayed due to Lancashire County Council highways funding issues.

The Quarry have agreed to place large limestone rocks around the edges of the flower beds in the Parish to protect them from vehicular traffic.

There had been a reduction in the quantity of limestone quarried in the last year of around 100,000 tonnes in comparison with the previous year. A total of 315,000 tonnes had been quarried in the last 12-month period.

The Quarry have proposed that an annual fund be set up for neighbouring Parish and Town Councils to use for improvements. This fund will cover Over Kellet and Nether Kellet Parish and Carnforth Town Council. A meeting is to be facilitated by Carnforth Town Council to discuss this proposal in late April.

3) **TWINNING ASSOCIATION:**

Nothing to report.

4) **FLY-TIPPING:**

There had been one instance of fly tipping reported since the last meeting. Councillor Halhead advised that he had passed the details onto the Lengthsman who had contacted Lancaster City Council. The fly tipped materials have now been removed.

5) **PRoW:**

The public rights of way in and around the Parish were in general very dry. The four kissing gates between Bottom Gardeners Hill and Cattle Bridge and the two kissing gates at the top of Laithbutts Lane are still awaiting repair by Lancashire County Council PRoW Team.

6) **VILLAGE HALL:**

The Village Hall AGM will be held on 11.05.2025 at 3.30pm. Stephen Hinde has decided not to stand for re-election as Chairman at the AGM.

Councillor Uttley advised that the Community Futures grants for improvements to the Village Hall smoke alarms and sound system had been awarded. Easter Bingo has been planned and thanks to Mike at High Roads for the donation of Easter eggs.

7) **PROJECTS:**

The quotation for the supply of the third speed (SPiD) sign from Elan City Ltd has been received. A quote from Lancashire County Council for the erecting and commissioning of the speed sign has also been received. The total costs are in the region of £4,000.00. Councillors confirmed that the Parish Clerk should not proceed with the ordering of the SPiD sign until the Precept for the next financial period (01.04.2025 to 31.03.2026) has been received. The Parish Clerk confirmed that the ordering of the SPiD sign was still on hold as the Precept had not yet been received.

8) **B4RN:**

Nothing to report.

9) **LENGTHSMAN REPORT:**

The Lengthsman monthly Time and Works Record sheet for March 2025 had been received and passed to Councillors in advance of the meeting for information. Summary of works carried out were as follows;  
Monthly visual inspection of the play area. Monthly checks to the gullies on Shaw Lane and Halton Road. General litter picking within the Parish.  
Cleaning and maintenance of the Parish owned mower and delivery to Barnfield for servicing. The removal of the bench on Back Lane and weed spraying on Shaw Lane.

10) **GRASS/VERGE CUTTING:**

Lancaster City Council have started the verge maintenance works in and around the Parish. Lancaster City Council are carrying out the maintenance works on behalf of Lancashire County Council.

11) **OTHER MATTERS:**

The Chair advised that she had received confirmation that two Residents will be attending the May Parish Council meeting to express their concerns and propose some actions that can be taken to prevent the illegal and inconsiderate parking on the junction of Shaw Lane and Main Road. These issues are usually during Village Hall functions and Halton FC Juniors football matches.

A discussion was held by Councillors regarding these issues. The Parish Clerk suggested that the local community police officer Paul Shepherd is contacted for his advice and assistance. Councillor Mason advised that she would contact Paul Shepherd and advise him of the current situation.

20489 **PLANNING APPLICATIONS/TRAFFIC ORDERS:**

| Application No:     | Description & Site Address                                                                                                             |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>25/00254/FUL</b> | Sub-division of existing dwelling to create 2 dwellings including associated garden/parking areas. 15 Main Road Nether Kellet LA6 1EZ. |

The Parish Clerk advised that there had been one new planning application received since the last meeting. Planning Application **25/00254/FUL** was majority supported by the Parish Council. The Parish Clerk advised that he has updated the Lancaster City Council Planning Applications and Decisions portal with the Parish Council decision.

20490 **PLANNING AUTHORITY DECISIONS:**

The Planning Applications Comments and Decisions March 2025 document had been updated and passed to all Councillors in advance of the meeting. The Parish Clerk advised that since the last meeting there had been no updates to any of the ongoing planning applications

20491 **ACCOUNTS FOR PAYMENT:**

| Description                                               | Amount £ |
|-----------------------------------------------------------|----------|
| Mr A Osmotherley Clerks fees and expenses - March 2025    | £480.04  |
| HMRC Payroll Payment for Parish Clerk Salary - March 2025 | £112.00  |
| Mr M Ashton Lengthsman fees and expenses - March 2025     | £96.00   |

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|                                                                                                                                                                                                                                                                                                                                                                                                                                          | Nether Kellet Parish Website - Annual website hosting                                        | £41.99 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                          | Congregational Church Hall - Meeting room hire January to March 2025                         | £54.00 |
|                                                                                                                                                                                                                                                                                                                                                                                                                                          | Unity Trust Bank - Monthly Parish Council bank account fee                                   | £6.00  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                          | Lloyds Bank Master Card Account Service Charge (taken via monthly direct debit) - March 2025 | £3.00  |
| <p>Copies of all invoices had been passed to Councillors in advance of the meeting for their information. The Chair provided the log-in details for the Hostwoody website provider to enable payment directly to the website provider for the hosting of the Nether Kellet website. After a discussion and explanation of the other invoiced details by the Parish Clerk it was <b>RESOLVED</b> that all the above payments be made.</p> |                                                                                              |        |
| <p>20492 <b>DATE &amp; TIME OF NEXT MEETING:</b></p> <p>The next meeting of the Parish Council will be held at the Congregational Church Hall on <b>Wednesday 7<sup>th</sup> May 2025 at 7.00pm.</b></p> <p>The Parish Council meeting closed at 8.30pm.</p>                                                                                                                                                                             |                                                                                              |        |

Clerk of the Council: *A Osmotherley*

Date: 06.04.2025

Chair: *J Bentham*

Date: 06.04.2025