

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Nether Kellet Parish Council

County area (local councils and parish meetings only): Lancashire

### Financial year ending 31 March 2020

Prepared by (Name and Role): Bob Bailey, Parish Clerk

Date: 2052020

	£	£
<b>Balance per bank statements as at 31/3/20:</b>		
Current account	20,055.24	
account 2		
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8	20,055.24	
		20,055.24
Petty cash float (if applicable)		0.00
Less: any un-presented cheques as at 31/3/20 ( <b>enter these as negative numbers</b> )		
item 1	-18.15	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8	-18.15	
		-18.15
Add: any un-banked cash as at 31/3/xx		
		0.00
<b>Net balances as at 31/3/2020 (Box 8)</b>		<b>20,037.09</b>