

**PARISH OF NETHER KELLET**  
**Draft Minutes of the Meeting of the Parish Council held at**  
**Congregational Church School Rooms on Wednesday 3<sup>rd</sup> October 2018 at 7-00 pm.**

**Present:** Councillor Mr D Whitaker (Chair)  
Councillor Mrs J Bentham  
Councillor Mr Chris Halhead  
Councillor Mr N Johnson  
Councillor Mr George Smith  
Councillor Mr I Williams

**In attendance:** City Councillor Mr JR Mace & Mr S Hinde; Mr D Whiteway (standing in for the Parish Clerk)

18060 **APOLOGIES FOR ABSENCE:** Apologies were received from Councillor Mr P Riley and County Councillor Williamson

18061 **MINUTES:** It was noted that the Parish Clerk had previously been notified of some minor amendments to the previous Minutes.

Comments were made at the meeting on the progress on matters referred to in the Minutes, specifically the bulging wall and leaning cherry trees in the playing field (18/051/3/1 refers) which are important matters that need to be addressed.

It was also requested that draft Minutes be sent out sooner so that any necessary amendments can be made, and actions noted, ahead of the following meeting. It was then **RESOLVED** that, subject to the amendments, the Minutes of the meeting held on Wednesday 5<sup>th</sup> September 2018 be approved.

18062 **DECLARATION OF INTERESTS:** There were no declarations of interests or dispensations in respect of items on the Agenda.

18063 **ADJOURNMENT FOR PUBLIC DISCUSSION & INFORMATION ONLY UPDATES:**

- 1) **Public discussion:** There were no matters raised
- 2) **Clerks report:** The Clerks report was considered, and the following points noted:
  - a) **Information on the Radar Speed Sign** – Agenda item 18067 refers
  - b) **Community Fund** – action taken to publicise in Round and About and production of draft guidance on applications was noted. **ACTION:** Clerk to produce draft guidance and application form for community fund requests
  - c) **Public Realm and Grounds Maintenance** – The Clerks meeting with Lancaster City Council officers was noted. It was agreed to pay the outstanding invoices for the supply and delivery of plants. Members queried the current grass cutting regime by Lancaster City Council and when the next one will be due. **ACTION:** Clerk to make arrangements to pay disputed invoices and follow up on the grass cutting regime for Nether Kellet
  - d) **Fix my street** – Update noted. **ACTION:** Photographs of the bulging wall in the play area will be sent to the Clerk to be forwarded to Lancashire County Council. The 'unfinished' works on Bolton Lane will be followed up and a pothole on the Bolton-le-Sands road just outside the village will be reported
  - e) **Defibrillator** – There was a discussion about the long running matter concerning the repairs and refitting of the cabinet for the defibrillator. **ACTION:** Chair of the Village Hall to liaise with the Clerk to get the matter resolved.
  - f) **Correspondence:** All correspondence not covered as an agenda item was noted
  - g) **Residents survey** – The Chair of the Village Hall offered his assistance in putting together a revised residents survey

3) **Members updates on issues arising since the last meeting:**

- a) **PACT:** Nothing to report
- b) **LALC:** Nothing to report
- c) **QUARRY:** A meeting scheduled for 11<sup>th</sup> September has been deferred until 30<sup>th</sup> October 2018
- d) **TWINNING ASSOCIATION:** Councillor Bentham reported on a very successful visit by 14 residents to France and shared photographs from the trip. A return visit is scheduled for April 2019
- e) **FLY-TIPPING:** Councillor Halhead reported on an incident that had occurred on the morning of the meeting that is being reported by a resident. There was a discussion about the effectiveness of CCTV and whether there is scope to improve this by trimming some trees. Members are interested in the lead officer of Lancaster City Council's Enforcement Team attending a future meeting to discuss Operation Peregrine and general matters in relation to fly-tipping and the use of CCTV. **ACTION:** Clerk to invite the lead officer of Lancaster City Council's Enforcement Team to a meeting of the Parish Council.
- f) **PRoW:** No matters to report
- g) **VILLAGE HALL:** Nothing to report
- h) **PROJECTS:** No further update
- i) **BA4N:** Councillor Bentham gave an update on progress with B4RN. Detailed route planning is in progress and the role of Quartermaster has been filled. Viable routes are being established and ducts are being laid that will enable the Nether Kellet network to be linked to both Halton and Over Kellet. The Clerk advised that a grant of £750 had been donated to B4RN group in the village from Aggregate Industries UK Limited. **ACTION:** Clerk to write to Aggregate Industries thanking them for the donation
- j) **LODGES CHARITY:** It was acknowledged that the previously Minuted and agreed actions and matters relating to the ongoing promotion and viability of the charity need to be kept under review for the remainder of the year.
- k) **LENGTHSMAN REPORT:** Councillor Smith reported on a range of activities that the Lengthsman had carried out in the last month
- l) **GENERAL MATTERS:** Councillor Whitaker reported that the Christmas Tree is to be erected on Saturday 1<sup>st</sup> December. Councillor Smith commented on the activities of the Community Speed Watch volunteers whose work continues to be productive. A resident raised the problem of a large poplar tree on the willow beds where its roots are causing a trip hazard. **ACTION:** Clerk to report to Lancaster City Council.

It was **RESOLVED** that Members updates be noted, and that follow-up action be taken where necessary.

18064 **PLANNING APPLICATIONS/TRAFFIC ORDERS:**

<b>Application No:</b>	<b>Description:</b>
18/01197/FUL	Erection of stables/storage building - Land To The North Of Hallfield Lane Nether Kellet
18/01245/FUL	Erection of extension to existing agricultural building to house livestock - Intack Farm Long Dales Lane Nether Kellet

It was **RESOLVED** that no representation be made relating to the above planning applications

18065 **PLANNING AUTHORITY DECISIONS:** Members considered the up-to-date position on decisions of the planning authority (Lancaster City Council) on planning application previously deliberated by the parish council. Members queried application 17/0140/FUL reported as 'split decision' and wondered what this meant in relation to the proposed scheme to erect 8 dwellings on land north east of Briarlea Road.

It was then **RESOLVED** that the decisions be noted and that the Clerk makes further enquiries regarding application 17/0140/FUL

18066 **ACCOUNTS FOR PAYMENT:**

100823	Mr R Bailey, Parish Clerk's Fees and Expenses – September 2018	£198.29
100824	Mr I Williams – Compost and wooden barrel	£91.98

It was **RESOLVED** that the above payments be made.

18067 **RADAR SPEED SIGNS (SPiD):** Members considered the detailed information provided by the Clerk on the ElanCity 'Evolis' solar and mains/battery units. Councillor Smith commented that following a conversation with the Lengthsman he has agreed to recommence responsibility for replacing batteries in the existing battery-operated unit. There was some discussion around the use of a mobile unit and whether there is an opportunity to locate a second radar speed sign in the village where speeding is known to regularly occur. Councillor Halhead suggested there is potential to purchase a solar charger that can be connected to the existing SPiD battery.

It was then **RESOLVED** that the potential for, and costs of, adding a solar charging unit to the current SPiD be investigated and further consideration be given to multiple locations being established for current/future SPiDs

18068 **BANKING ARRANGEMENTS:** Further to the suggestion that the Parish Council's bank accounts be transferred to the Unity Trust Bank, the Clerk had provided information on the nature of the Unity Trust Bank and the operation of current and savings bank accounts. It had been pointed out that Unity Trust are partners of Lloyds Bank Group and MasterCard and were established specifically, the purpose of local councils and charities amongst others. The Clerk had previously explained that accounts with Unity Trust will allow for the dual authorisation of payments electronically.

After some discussion, it was **RESOLVED** that arrangements be made transfer the Parish Council accounts to Unity Trust Bank.

18069 **INCOME & EXPENDITURE:** The Clerk provided a report setting out the income and expenditure position at the mid-point of the financial year 30<sup>th</sup> September 2018. Income received as at that date anted to £10,024, including £7,500 precept, whilst expenditure totalled £3,001. This represents a surplus of income over expenditure of £7,022.

Bank account balances as at 30<sup>th</sup> September amount to £25,426 being Community Fund Account £3,261; Land Purchase Account £4990 and Current account £17,175.

After some discussion, it was **RESOLVED** that income and expenditure as at 30<sup>th</sup> September 2018 be noted

18070 **COMMUNITY EMERGENCY PLAN:** The Clerk has reviewed and updated the Community Emergency Plan for comment and approval. It was noted that the former local radio station, The Bay, no longer operates and needs to be amended with another suitable station. After some discussion, it was **RESOLVED** that subject to an update on a local radio station the revised Community Emergency Plan be noted and approved.

18071 **DATE & TIME OF NEXT MEETING:** The next meeting of the Parish Council will be **Wednesday 7<sup>th</sup> November 2018.** The Parish Council meeting closed at 8:25pm

Derek Whiteway Clerk of the Council Date:

Chair Date: